



Law Co-op Program

Request for Permission to Change Academic/Work Term Schedule

PLEASE NOTE

- Co-op students require the written permission of both the Associate Dean, Academic and Student Relations, and the Law Co-op Coordinator to change their academic term/work term schedule.
- Co-op work terms should normally alternate with academic terms. Permission to follow a different schedule is granted only in exceptional and compelling circumstances.
- All Co-op students are required to attend at least one summer session and to take Evidence and Civil Procedure during a summer session.
- Co-op students must obtain permission to change their academic/work term schedule in advance of registering for courses or applying for jobs that follow the proposed amended schedule. Failure to obtain permission in advance may result in students being withdrawn from courses and ineligibility for co-op job postings.
- Co-op students obtaining permission to change their academic/work term schedule must comply with any additional terms and conditions of the permission as outlined by the Associate Dean, Academic and Student Relations and/or the Law Co-op Coordinator.

PART A: STUDENT INFORMATION

Name: _____ Student Number: _____ Date: _____

Reasons for Request: (Attach additional page if more space required)

Student Signature: _____

PART B: OUTCOME ((This section to be completed by Law Co-op Office and Office of the Associate Dean, Academic and Student Relations))

_____ Permission denied

_____ Permission granted to follow the academic/work term schedule outlined below

NOTE: ANY CHANGES TO THIS SCHEDULE REQUIRE FURTHER PERMISSION

Associate Dean, Academic & Student Relations

Law Co-op Coordinator

Date: _____

Date: _____